

## Test Your Knowledge

1. A row of buttons across the top of a window that contains commands for tasks is a:  
A. taskbar                      B. toolbar                      C. menu bar
2. An operating system developed by Microsoft Corporation is:  
A. Windows 7  
B. Internet Explorer 8  
C. Windows Explorer
3. A container in which you store files is a:  
A. location                      B. folder                      C. Recycle Bin
4. The area that displays your current location in the folder structure as a series of links separated by arrows is the:  
A. file list                      B. taskbar                      C. address bar
5. To highlight one or more file or folder names in the file list by clicking or dragging with the mouse is to:  
A. deselect                      B. select                      C. snip
6. A program included with Windows 7 with which you can capture an image of all or part of a computer screen, and then annotate, save, copy, or share the image via e-mail is:  
A. print screen                      B. capture                      C. Snipping Tool
7. A common file type used by digital cameras and computers to store digital pictures is a:  
A. TIFF                      B. JPEG                      C. snip

8. The area at the top of the Internet Explorer window where you can type an address that uniquely identifies a location on the Internet is the:
- A. URL
  - B. address bar
  - C. navigation pane
9. The term that refers to canceling the selection of one or more selected items is:
- A. compress
  - B. extract
  - C. deselect
10. The program within Windows 7 that displays the contents of libraries, folders, and files on your computer and also enables you to perform tasks related to your files and folders such as copying, moving, and renaming is:
- A. Snipping Tool
  - B. Windows Explorer
  - C. Internet Explorer
11. In a dialog box or taskbar button, a bar that indicates visually the progress of a task such as a download or file transfer is the:
- A. tag
  - B. word wheel
  - C. progress bar
12. A Windows arrangement that displays the open windows in a single stack, fanned out so that each title bar is visible is:
- A. Aero Peek
  - B. cascade
  - C. side by side
13. The keyboard shortcut used to select all the items in a consecutive group once you have clicked the first item in the list is:
- A. right-click
  - B. double-click
  - C. Shift Click

14. A temporary storage area for information that you have copied or moved from one place and plan to use somewhere else is the:
- A. folder                      B. subfolder                      C. Clipboard
15. The action that reduces the size of a file, which is especially useful for pictures, is:
- A. compress                      B. compact                      C. copy
16. A Web site that provides search capabilities on the Web is a:
- A. sponsored link      B. search provider      C. domain
17. A word or phrase that describes a topic about which you want to find information is a:
- A. key word                      B. search term                      C. Web term
18. The process of using your computer to view Web pages is:
- A. netting                      B. browsing                      C. searching
19. The Internet Explorer button that is used to list the names of all Web sites currently open on a tab is the:
- A. Jump List button  
B. Tab List button  
C. Refresh button
20. A button on the address bar that displays a list of recently accessed locations with the current location preceded by a check mark is:
- A. Recent Pages      B. Favorites                      C. Tab List