

Lab 3

Activity Name

Demonstration Notes

Objective 11: Search the Internet

2.22 Searching the Internet

- On the taskbar, click Internet Explorer. Locate the Search box in the upper right corner. Click the Search arrow. Bing should be the default search provider. (Note: If Bing is not the default, set it as the default for this project as follows: On the displayed menu, click Find More Providers, and then click Bing Search. Click Click to Install, and then click Add. Then, click the search arrow, click Manage Search Providers, click Bing, and then in the lower right corner, click Set as default. Click the Close button.) Click in a blank area of the screen to close the Search menu. Then click in the Search box.
- Type the following, including the quotation marks: "pa tourism" Press Enter.
- Open a New Tab, and in the address bar, type Pocono Mountains and press Enter. See if there are any results. Close that tab.
- Create a Full-screen Snip. Save it on your USB drive as a JPEG file with the name Lastname_Firstname_2C_Search_Snip Close the Snip window.
- Close Internet Explorer.

Objective 12: Use Tabbed Browsing

2.23 Using Tabbed Browsing

- Open Internet Explorer. In the address bar type www.pa.gov and then press Enter. Click in the address bar, and then type www usa.gov and press Enter. Click the New Tab button. Review the parts of the window.
- With the text in the address bar highlighted, type www.dmv.state.pa.us and then press Enter. Click the New Tab button, type

	<p>www.health.state.pa.us and press Enter.</p> <ul style="list-style-type: none"> On the tab row, click the first open tab – USA.gov. On the taskbar point to the Internet Explorer icon and view the thumbnails for all the tabs. Click the New Tab button, and then type www.dcnr.state.pa.us and press Enter.
<p>2.24 Using the Tab List, Quick Tabs, and Shortcuts to Navigate Among Open Tabs</p>	<ul style="list-style-type: none"> On the left end of the tab row, click the Tab List button; click Pennsylvania Department of Health. Point to the active tab and note the information on the ScreenTip. Click the Close Tab button. Click the Quick Tabs button; click the Close Tab button for PennDOT Driver and Vehicle Services. Use the same technique to close USA.gov. Leave the PA DCNR tab open. Click the thumbnail to display the site. Click any link on the page. In the upper left corner, click the Back button one time. Then, click the Forward button to redisplay the page. Hold down the Ctrl key and click the Where to Go link and note that it opens in a new tab. Hold down Ctrl key and press T to open a new tab. Type www.pachamber.org Press Enter. In the tab row point to the PA DCNR tab and click the wheel of your mouse to close the tab. Right-click the PA DCNR – Where To Go tab and click Close Tab. Press Ctrl + T and note the list of recently visited sites. Close Internet Explorer. In the dialog box, click Close all tabs.
<p>Objective 13: Organize Favorites</p>	
<p>2.25 Organizing Favorites</p>	<ul style="list-style-type: none"> Close any open windows to display the desktop. On the taskbar, click the Internet Explorer button, click in the address bar, and then type www.lccc.edu and press Enter. Click the New Tab button, type www.bloomu.edu and press Enter. In the upper left corner, click the Favorites button, and then to the right of Add to Favorites click

	<p>the arrow. Click Add Current Tabs to Favorites. In the Add Tabs to Favorites dialog box, in the Folder Name box, type Schools. Click the Add button. Close Internet Explorer and all tabs.</p> <ul style="list-style-type: none"> • Open Internet Explorer. Click the Favorites button; click Schools to expand the list. Point to the arrow to see the screen tip. Click the Favorites button to collapse the list. • Click in the address bar to select the URL, type www.pachamber.org and then press Enter. Hold down the Ctrl key and press D to add this to the Favorites. In the displayed Add a Favorite dialog box, in the Name box, type PA to replace the selected text. Click the Add button. Close Internet Explorer.
<p>2.26 Using the Favorites Bar</p>	<ul style="list-style-type: none"> • On the taskbar, click the Internet Explorer button. Click in the address bar, type www.weather.gov and then press Enter. Click the Add to Favorites Bar button. Click in the address bar. Type www.esu.edu and press Enter. Point to the ESU logo on the left side, hold down the left mouse button, and then drag the logo onto the Favorites bar, to the right of the NOAA site. Then release the mouse button. • Create a Full-screen Snip. Save on your USB drive as a JPEG file with the name Lastname_Firstname_2C_Favorite_Snip. Close the Snip window. • Delete the Favorites from the Favorites bar. • Close Internet Explorer.
<p>Objective 14: Print Web Pages</p>	
<p>2.27 Printing Web Pages</p>	<ul style="list-style-type: none"> • Close any open windows. Open Internet Explorer, click in the address bar, type www.pachamber.org and then press Enter. On the Command Bar, click the Print button arrow to display a menu. On the menu, click

	<p>Print Preview to display a preview of the Web page.</p> <ul style="list-style-type: none">• On the toolbar, click the Page Setup button. Under Footer, click the second arrow, and click Custom. In the Custom dialog box, type your Firstname and Lastname Click OK, and then in the Page Setup dialog box, click OK.• Create a Full-screen Snip. Save it on your USB drive as a JPEG file with the name Lastname_Firstname_2C_Preview_Snip Close the Snip window.• Close the Print Preview screen, and then close Internet Explorer.
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